BUILDING THE BRIDGE
Collaboration between Special Collections and Technical Services
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SPECIAL COLLECTIONS
- Emphasis on collection
- Descriptive metadata
- Securing collections
- Unique and local vocabulary
- Archival standards and tools

TECHNICAL SERVICES
- Access to information
- Controlled vocabulary
- Metadata standards
- Emphasis on user needs
- Administrative and technical metadata

METHODS AND RESULTS
- Building trust
- Creation of metadata group
- Collaboration and cooperation
- Metadata template development

- Common standards
- Pre-planning meetings
- Established workflow
- Shared quality control procedures

ACKNOWLEDGEMENTS
The authors would like to thank WSU Libraries Special Collections and University Archives for their collaboration and partnership in creating this project.
The authors would also like to thank Arthur Walker for graphics on the poster.

REFERENCES